

Dated: September 6, 2011

Announcement

Review of Study Material for various levels of courses - CPT/IPCC/Final of CA curriculum

The Board of Studies proposes to engage persons on assignment basis as Reviewers; for carrying out review of Study Material for various levels of courses viz. CPT/IPCC/Final of CA curriculum.

The applicants should be highly qualified academicians/professionals with sufficient experience in teaching/professional areas. They should also possess experience in preparation and review of Study Material for professional courses like CA/CWA/CS/MBA.

Scope of Work

- (i) Go through the Study Material word by word, and method of presentation;
- (ii) Suggest corrections;
- (iii) Identify printing mistakes;
- (iv) Suggest changes in language so as to be easily readable and comprehensible by students;
- (v) Suggest additions, if any, required to be made

Terms and Conditions

- (i) The Reviewer shall be required to stay in Delhi/Noida for undertaking the assignment. In case, a reviewer is not able to come and stay in Delhi/Noida for undertaking the assignment, he shall be sent the material at his place for carrying out the review work.
- (ii) The Reviewer shall also be required to give an undertaking that he shall not use the material reviewed by him, for any purpose. He shall also surrender to the Institute, copyright of the additional material suggested for inclusion in the Study Material.
- (iii) The Reviewer shall be paid @ Rs.100/- per page for review. An additional amount of Rs.150/- per page shall be paid to the reviewer for the addition, if any, suggested by him in the Study Material. Each page reviewed and changes/modifications, if any, suggested shall be signed by the Reviewer.
- (iv) The Reviewer shall also be required to give a Certificate to the effect that he has gone through each and every page of the Study Material reviewed by him, in token of which he has signed each page of the reviewed material.
- (v) The Reviewer shall be eligible for to and fro air travel to Delhi and daily allowance of Rs.1500/- per day. The lodging expenses during the period of stay of the Reviewer shall be borne by the Institute.

The decision of the Board of Studies in selection of applicants shall be final and binding.

Persons interested in carrying out the above assignment may submit their applications in the prescribed format (enclosed) to The Director, Board of Studies, The Institute of Chartered Accountants of India, ICAI Bhawan, A-29, Sector-62, Noida – 201 309, **by September 26, 2011.**

Director, Board of Studies

The Institute of Chartered Accountants of India
Form for Empanelment as a Reviewer for review of CA Course Study Material

Space for Photo

1. Name of the Applicant _____
2. Date of Birth _____
3. Membership No. (In case the applicant is a Chartered Accountant) _____
4. Communication Address _____
5. E-mail ID _____
6. Contact (Landline/Mobile) Nos: _____
7. Qualifications:
 - A. Academic _____
 - B. Professional _____
8. Experience
 - A. Teaching _____
 - B. Professional _____
 - C. Preparing Course Material for any professional course viz. CA, CWA, CS or MBA

 - D. Reviewing Course Material for the courses(s) at (c) above.

9. Present Occupation and Nature of Work performed

Contd...2...

10. Course (s) / Subject (s) in which interest for Review _____

Subject (s)

- CPT :**
1. Fundamentals of Accounting
 2. Mercantile Laws
 3. General Economics
 4. Quantitative Aptitude
- IPCC:**
1. Accounting
 2. Business Laws Ethics and Communication
 3. Cost Accounting and Financial Management
 4. Taxation
 5. Advanced Accounting
 6. Auditing and Assurance
 7. Information Technology and Strategic Management
- PCC:**
1. Advanced Accounting
 2. Auditing and Assurance
 3. Laws Ethics and Communication
 4. Cost Accounting and Financial Management
 5. Taxation
 6. Information Technology and Strategic Management
- Final:**
1. Financial Reporting
 2. Strategic Financial Management
 3. Advanced Auditing and Professional Ethics
 4. Corporate and Allied Laws
 5. Advanced Management Accounting
 6. Information Systems Control and Audit
 7. Direct Tax Laws
 8. Indirect Tax Laws

Date:

Signature